

**Annexure-C - Combined request for dormant account activation
and updation of Re-KYC (Non-Resident Individual A/c's)**

PART A – Dormant Account activation:

Date : CASA Account Number:

Dear Sir / Madam,

I / We, holders of above-mentioned Account with your Bank, request you to activate my / our Account, which is in **Dormant** status. Further, I / We also request you to update my Re-KYC in Bank's records.

The Reason for no operations in the account: _____

I / We enclose herewith Self-attested copy of Officially Valid Identity proof document for all the account holders AND **(Select anyone option):**

- Transaction request (Cash Deposit / Cash Withdrawal / Funds Transfer / RTGS / NEFT) to be executed from my / our account for activation.
- Consent to Debit & credit my / our account for Re. 1/- for account activation.

I / We further confirm that – (Select anyone option):

- Address & KYC information in bank records are correct & hence no need of any change/ update KYC information. For Re-KYC, I / We shall provide information as per bank policy in future.

Or

- Address / KYC information need to be updated & hence have provided additional documents as per Section – B (RE-KYC information) & request bank to update information as per Section – B.

I / We understand that a financial transaction is mandatory to maintain the active status of the account. In case I / we fail to carry out any financial transaction on the date of account activation, Bank will change the status of my / our account to Dormant restricting transactions and channel access.

Customer Signature: _____
(Customer Name) (Customer Name)

PART B – Re-KYC (updation of KYC information):

Details of Account Holder-1

CRN:

Customer Name:

Latest photograph
(Optional)

Profile / Personal Details:

- There is no change in my profile. Attached herewith are the KYC documents for the purpose of Re-KYC updation.
- I wish to update my profile details as mentioned below. Attached herewith are the KYC documents matching with the new details for the purpose of Re-KYC.

Change in Profile / Personal Details:

Please update the following information in your records. Also enclosed is the self-attested copy of my Passport and VISA / Permit / OCI / PIO

Note: For mariners, in case the VISA / Permit is not available, CDC Booklet and Indian/Merchant Navy declaration to be provided.

Name (in CAPITAL LETTERS)	
Passport Details	
Passport Number	
Date of Issue	
Date of Expiry	
VISA Details	
VISA Type	
Date of Issue	
Date of Expiry	
Occupation	If self-employed / businessman, please specify nature of business _____

Name (in CAPITAL LETTERS)	
Annual Income (INR)	
Name of Organization (if employed)	
Permanent Account Number (PAN)	
Address	

Details of Account Holder-2

 CRN:

 Customer Name:

 Latest photograph
(Optional)

Profile/Personal Details:

- There is no change in my profile. Attached herewith are the KYC documents for the purpose of Re-KYC updation.
- I wish to update my profile details as mentioned below. Attached herewith are the KYC documents matching with the new details for the purpose of Re-KYC.

Change in Profile/Personal Details:

Please update the following information in your records. Also enclosed is the self-attested copy of my Passport and VISA / Permit / OCI / PIO

Note: For mariners, in case the VISA / Permit is not available, CDC Booklet and Indian / Merchant Navy declaration to be provided.

Name (in CAPITAL LETTERS)	
Passport Details	
Passport Number	
Date of Issue	
Date of Expiry	
VISA Details	
VISA Type	
Date of Issue	
Date of Expiry	
Occupation	If self-employed/businessman, please specify nature of business _____
Annual Income (INR)	
Name of Organization (if employed)	
Permanent Account Number (PAN)	
Address	

I / We, do hereby solemnly declare, that the information provided above with respect to my / our account is true, correct and complete and the said details may be updated in the Bank records.

Signature of the First Holder

Signature of the Second Holder

Name: _____

Name: _____

***Note:** In case of more than 2 holders, please attach additional form.

Customer Acknowledgement Copy: (Applicable if submitted at the branch)

Service Request No: _____ **Acknowledgement date:**

D	D	/	M	M	/	Y	Y	Y	Y
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Signature of the Bank Official: _____